

**Preferred site specifications for respiratory clinics**

An Australian Government Initiative

**Physical requirements**

- ☐ Located in either a temporary or existing structure that gives protection from the weather
- ☐ Direct external access that does not require patients to transit through any other part of the General Practice
- ☐ Wheelchair access and other standard disability access requirements
- ☐ Well ventilated, ideally with separate air conditioning system to rest of practice
- ☐ Access to toilets for patients (separate to usual practice toilet) and staff
- ☐ At least two isolation rooms for assessment
- ☐ Sufficient isolation rooms or other arrangements for patients to wait for assessment. Alternate, workable arrangements might include patients waiting in cars for assessment, or if this is not possible, the waiting area needs to be large enough to provide separate areas for symptomatic and asymptomatic patients and provide at least 1 metre of distance between all patients

**Physical location**

- ☐ Close proximity to sufficient car parking
- ☐ Close proximity to public transport (where relevant)
- ☐ Accessible by other patient transport services (including ambulance)
- ☐ Priority given to practices located within area of need (e.g. high proportion or vulnerable population) or under serviced area (e.g. not in close proximity to local health authority influenza clinic)

**Infrastructure**

- ☐ Adequate facilities for hand hygiene (at minimum hand washing facilities in each examination room and access to alcohol-based hand rub in all other areas)
- ☐ Reliable water and electricity supply
- ☐ Access to telephone and computer networks
- ☐ Access to patient management system
- ☐ Online or telephone appointment scheduling capacity

**Staffing**

- ☐ At least one clinician per examination room (nurse or GP); if nurses reviewing patients then at least one GP providing oversight in addition
- ☐ At least one clerical/triage staff member

**Waste disposal**

- ☐ Facilities to dispose of all waste appropriately in accordance with standard precautions

**Personal protective and other medical equipment**

- ☐ If possible, local supplies of gloves, gowns and goggles (Dept. of Health will provide masks and assist with finding other supplies)
- ☐ Adequate supplies of other medical equipment e.g. stethoscopes, examination tables, diagnostic testing equipment

**Accreditation requirements**

- ☐ Run by accredited General Practice
- ☐ Willingness to comply with compulsory infection control training and external quality assurance procedures

**Western Health Alliance Limited trading as Western NSW PHN**

First Floor, 187 Brisbane Street | PO Box 890 | DUBBO NSW 2830

T: 1300 699 167 | F: 1300 699 168 | W: [www.wnswphn.org.au](http://www.wnswphn.org.au) | ABN 59 605 922 156

1B Cameron Place  
ORANGE NSW 2800