

General practice checklist – segment 2

PIP QI INCENTIVE

AUDIENCE: GENERAL PRACTICES AND PRIMARY HEALTH NETWORKS

QI Data Exchanging NON PIP Practices

Section 1: Introduction

Is your general practice accredited with the RACGP? Are you currently undertaking quality improvement activities and submitting data to your PHN? Did you know that applications for PIP QI open on 1 August 2019? Did you know that your practice may be eligible for up to \$50,000 with the PIP QI Incentive?

Section 2: Before you register

1. Read the overarching [PIP guidelines](#)
2. Read the [PIP QI Incentive Guidelines](#)
3. Read the [PIP Eligible Data Set Data Governance Framework](#)
4. Review the [Improvement Measures](#)
5. Review your data sharing agreement in consultation with your PHN
6. If you have any questions check the [Who do I ask](#) fact sheet & [FAQs](#) for help

Section 3: How to register from 1 August 2019

1. Register on [HPOS](#) using your PRODA account from 1 August 2019 onwards
2. For help with PRODA accounts contact [DHS](#)

Section 4: After you register

1. Let [your local PHN](#) know that you have applied for the PIP QI Incentive
2. Provide your local PHN with your PIP Practice Identifier
3. Submit the PIP Eligible Data Set to your local PHN on a quarterly basis
4. Work in partnership with your local PHN on practice relevant CQI activities
5. Retain evidence of the CQI activities you have undertaken
6. Sign and return the annual confirmation statement by the due date

Document title: General Practice checklist: Segment 2
Version control: v22.07.19
Release status: PHN use <input checked="" type="checkbox"/> Draft in confidence <input checked="" type="checkbox"/>

SEGMENT 2: QI DATA EXCHANGING NON-PIP PRACTICES

If you tick all the boxes for the 'Does Your General Practice Currently' checklist, continue to complete the checklist to ensure you meet all the eligibility requirements for the PIP QI Incentive.

DOES YOUR GENERAL PRACTICE CURRENTLY

1. Maintain its accreditation

2. Undertake a QI activity with your local PHN

3. Submit data to your local PHN

4. Have a signed data sharing agreement with your local PHN

5. Not participating in PIP

BEFORE YOU APPLY ENSURE YOUR GENERAL PRACTICE HAS:

1. Read the PIP Incentive Guidelines on the [Department of Human Services website](#)

2. Applied for the overarching PIP on the [Department of Human Services website](#)

3. Read and understood the PIP QI Incentive Guidelines found [here](#)

4. Read and understood the PIP Eligible Data Set Data Governance Framework found [here](#)

Document title: General Practice checklist: Segment 2
Version control: v22.07.19
Release status: PHN use <input checked="" type="checkbox"/> Draft in confidence <input checked="" type="checkbox"/>

IN ORDER TO APPLY ENSURE YOUR GENERAL PRACTICE HAS:	
3. Understood and met the requirements of the overarching PIP, these requirements can be found here	<input type="checkbox"/>
4. Applied and registered for PIP and PIP QI Incentive through HPOS using their PRODA account from 1 August 2019. You can apply here	<input type="checkbox"/>
AFTER YOU APPLY ENSURE YOUR GENERAL PRACTICE HAS:	
1. Contacted your local PHN and advised them that you have applied for the PIP QI Incentive.	<input type="checkbox"/>
2. Provide your local PHN with your PIP Practice Identifier	<input type="checkbox"/>
3. Submit the PIP Eligible Data Set to your local PHN on a quarterly basis in compliance with the PIP QI Incentive Guidelines and the PIP Eligible Data Set Data Governance Framework by relevant data submission period	<input type="checkbox"/>
4. Signed the annual confirmation statement sent by the Department of Human Services in March and return by 31 July each year	<input type="checkbox"/>
5. Begun working in partnership with your local PHN on continuous quality improvement activities	<input type="checkbox"/>
6. Retained evidence of undertaking continuous quality improvement in partnership with their local PHN	<input type="checkbox"/>