

General practice checklist – segment 4

PIP QI INCENTIVE

AUDIENCE: GENERAL PRACTICES AND PRIMARY HEALTH NETWORKS

Accredited, NON data exchanging, NON PIP practices

Section 1: Introduction

Is your general practice accredited with the RACGP? Did you know that applications open 1 August 2019 and that your practice may be eligible for up to \$50,000 with the PIP QI Incentive?

Section 2: Before you register

1. Read the overarching [PIP guidelines](#)
2. Read the [PIP QI Incentive Guidelines](#)
3. Read the [PIP Eligible Data Set Data Governance Framework](#)
4. Review the [Improvement Measures](#)
5. Discuss a data sharing arrangement with your local PHN
6. If you have any questions check the [Who Do I Ask](#) fact sheet & [FAQs](#) for help

Section 3: How to register from 1 August 2019

1. Register on [HPOS](#) using your PRODA account from 1 August 2019 onwards
2. For help with PRODA accounts contact [DHS](#)

Section 4: After you register

1. Let [your local PHN](#) know that you have applied for the PIP QI Incentive
2. Provide your local PHN with your PIP Practice Identifier
3. Discuss data sharing arrangements with your local PHN
4. Submit the PIP Eligible Data Set to your local PHN on a quarterly basis in compliance with the PIP Eligible Data Set Data Governance Framework
5. Work in partnership with your local PHN on practice relevant CQI activities
6. Retain evidence of the CQI activities you have undertaken
7. Sign and return the annual confirmation statement by the due date

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Release status: PHN use <input checked="" type="checkbox"/> Draft in confidence <input checked="" type="checkbox"/>

SEGMENT 4: Accredited, NON data, NON PIP Practices

If you tick all the boxes for the 'Does Your General Practice Currently' checklist, continue to complete the checklist to ensure you meet all the eligibility requirements for the PIP QI Incentive.

DOES YOUR GENERAL PRACTICE CURRENTLY

- | | |
|---------------------------------|--------------------------|
| 1. Maintain its accreditation | <input type="checkbox"/> |
| 2. Not participate in PIP | <input type="checkbox"/> |
| 3. Not share data with your PHN | <input type="checkbox"/> |

BEFORE YOU APPLY ENSURE YOUR GENERAL PRACTICE HAS:

- | | |
|--|--------------------------|
| 1. Read and understood the PIP Incentive Guidelines on the Department of Human Services website including maintaining continuous and ongoing accreditation | <input type="checkbox"/> |
| 2. Read and understood the PIP QI Incentive Guidelines found here | <input type="checkbox"/> |
| 3. Read and understood the PIP Eligible Data Set Data Governance Framework found here | <input type="checkbox"/> |

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IN ORDER TO REGISTER ENSURE YOUR GENERAL PRACTICE HAS:	
1. Meet the requirements of the overarching PIP, these requirements can be found here	<input type="checkbox"/>
2. Applied for the PIP and registered for PIP QI Incentive through HPOS using their PRODA account from 1 August 2019. You can apply here	<input type="checkbox"/>
AFTER YOU REGISTER ENSURE YOUR GENERAL PRACTICE HAS:	
1. Complied with the PIP guidelines	<input type="checkbox"/>
2. Complied with the PIP QI Incentive Guidelines	<input type="checkbox"/>
3. Complied with the PIP Eligible Data Set Data Governance Framework	<input type="checkbox"/>
4. Contacted your local PHN and advised them that you have applied for the PIP QI Incentive	<input type="checkbox"/>
5. Provided your local PHN with your PIP Practice Identifier	<input type="checkbox"/>
6. Entered into a data sharing agreement with your local PHN	<input type="checkbox"/>
7. Submitted the PIP Eligible Data Set to your local PHN on a quarterly basis in compliance with the PIP QI Incentive Guidelines and the PIP Eligible Data Set Data Governance Framework by the relevant data submission period	<input type="checkbox"/>
8. Signed the annual confirmation statement sent by the Department of Human Services in March and return by 31 July each year	<input type="checkbox"/>
9. Begun working in partnership with your local PHN on continuous quality improvement activities	<input type="checkbox"/>
10. Retained evidence of undertaking continuous quality improvement in partnership with their local PHN	<input type="checkbox"/>